

GRADUATE COURSE SUBSTITUTION

*Form submission deadline is the last day to add/drop for the current quarter * Submission of form does not guarantee approval * Please submit this form for each approval or substitution requested * Up to (3) courses may be transferred towards PhD (4 courses are allowed for Electrical Engineering PhD ONLY) * Transferred courses may NOT be used for MS course requirements.

NAME _____ **STUDENT ID** _____

EMAIL _____ **DEPT** _____ **DEGREE** _____

Course (Number/Title)	Units & Grade	Degree Earned	Institution (College/University)		UCSC Course
				is being substituted for	
State reason for request: 					

Check items attached to support request (they will not be returned):

Copy of dated course syllabus
 Copy of catalog description
 Unofficial grade report
 Copy of homework/exams
 Other _____

The information on this form is accurate and all of the materials attached were used when I completed the course for which I am requesting transfer credit.

Student's Signature

Date

It is the student's responsibility to obtain the equivalent UCSC course instructor's approval/signature prior to submitting this petition to the graduate advising office for final approval.

Completed by Instructor	COMMENTS:	<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED
		PRINT INSTRUCTOR NAME:
		INSTRUCTOR'S SIGNATURE:
		DATE:

Graduate Director's Signature

Date